

EDUCATION SUMMIT 2023

Exhibitor Booth Information

Canadian Home Builders' Association of BC (CHBA BC) and Building Officials' Association of BC (BOABC) are pleased to announce their partnership in a joint conference for 2023. The Education Summit 2023 provides an outstanding way for your organization to showcase its products and services for builders and building officials and other stakeholders from across B.C. via an exhibitor booth.

Booth registration entitles your organization to:

- an exhibitor booth staffed by two (2) attendees to display information about products and services for the two (2) day event

** An exhibitor booth is \$500 + GST*

** Staff who are attending the event to manage the booths will be included for all F&B*

Booths are located in the hallway of the Grand Foyer (the open space for the Grand Ballroom). The Grand Ballroom will house all sessions, and F&B will be set up within the Grand Foyer during all breaks. There are 4 breaks in total – breakfast, AM break, lunch and PM break.

Each exhibitor booth includes a skirted table, and 2 chairs. Electrical and AV services can be purchased from the hotel's AV services provider, Encore Services (attached form). Wi-Fi access is available for free through the hotel network.

EXHIBITOR SET UP

SET UP	Sunday, September 24 Monday, September 25	5:00 PM – 7:00 PM 6:00 AM – 7:30 AM
EXHIBITING HOURS	Monday, September 25	7:30 AM to 5:00 PM
	Tuesday, September 26	7:30 AM to 5:00 PM
TAKE DOWN	Tuesday, September 26	5:00 PM to 7:00 PM

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Exhibitor Booth Registration Form

*Information provided below will be used for the invoice.

Organization	
Address	
Contact	
Telephone	
Email	

ATTENDEE INFORMATION

Please provide contact information for the staff members manning the booths.

Monday, September 25:

1. Name: _____ Email: _____

2. Name: _____ Email: _____

Tuesday, September 26:

3. Name: _____ Email: _____

4. Name: _____ Email: _____

**Please note that each booth provides 2 complimentary staff registrations to oversee the booth. Additional staff attending the event will incur an additional fee of \$150 per person, per day. Please contact us at education@chbabc.org if you require additional attendee spaces.*

*Please email completed forms to education@chbabc.org. An invoice will be issued once the form is received and booth space is confirmed.